

Letter of Authorization

To : Editorial Board (St. Mary's Canossian College)

Dear Sir / Madam,

I, _____ (Surname) _____ (Last name) , authorize

_____ **(Full Name of the authorised person)**

to obtain a copy of School Magazine 2022-23 / 2024-25* request on my behalf.

(*circle the appropriate ones)

Please find below my personal particulars:

Name in English (same on HK ID Card)	
Name in Chinese	
*HK ID Card Number / Student ID number (*cross out the inappropriate item)	
Daytime contact phone number	
Email address	

A copy of my HKID Card/ Student ID is attached for verification purpose.

Thank you for your attention.

Yours faithfully,

Signature of Applicant

Date : _____